



INTERNAL MANAGEMENT POLICY & PROCEDURE

Department of Corrections

Applicability: Adult Operation Only JUVENILE Operations Only DEPARTMENT-WIDE

IMPP #: 10-136A

PAGE #: 1 of 3

PROGRAMS AND SERVICES: Placement and Participation of Residents in Pre-Release Risk Reduction & Reentry Programs and Services

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Approved By: , Secretary Next Scheduled Review: 03/2026

POLICY

Resident selection for and participation in the Department's pre-release risk reduction and reentry programs or services shall be based upon the resident's level of risk, risk profile, custody level, time from release, ability to transfer to the facility where the program or services are located, and any other relevant factors. Program completion shall be determined based upon the design of the program or services, and the resident's participation in the programs or services shall be documented in OMIS and/or Athena and the resident's case plan.

DEFINITIONS

Pre-Release Risk Reduction & Reentry Program or Services: A program or set of services a] that includes intense focused classes, case management, or a combination of the two; and b] that is based on the principles of risk reduction. These programs and/or services possess (but are not necessarily limited to) the following set of characteristics:

- 1) They target moderate and high risk residents;
- 2) They include classes that target criminogenic areas;
- 3) Residents receive intense doses of interventions that target their risk/need profile;
- 4) They include a specific mechanism for referral by case managers to support the resident's risk reduction case plan;
- 5) They have specific objectives that are tied to risk reduction;
- 6) They have specific performance measures tied to risk reduction;
- 7) They include data collection and analysis to determine whether objectives and performance measures are met;
- 8) They include a specific method for identifying residents in the system that are eligible for either program participation or to receive services, and for implementing the recruitment and screening of those referrals that target moderate and high risk residents;
- 9) They address responsivity, and include strategies for both determining resident readiness and engaging the resident effectively and actively in the process; and,
- 10) They include a specific method for engaging the resident's case manager so that the case manager is informed of the resident's progress, and is in contact with those who teach the classes or provide the services so that the classes or services are part of the resident's overall case management and case plan.

PROCEDURES

I. Pre-Release Risk Reduction & Reentry Program Recommendation Criteria

- A. Residents may be recommended for participation in a Pre-Release Risk Reduction & Reentry program or services based upon the resident's level of risk and the resident's risk reduction case plan. Placement or participation in a specific program or services may be recommended if:

1. The resident has sufficient time to serve to complete the specific program or receive the services recommended;
 2. The resident has an LSI-R© score of 24 or higher, LS/CMI score of 20 or higher, for female residents a WRNA score of 21 or higher, or the case manager otherwise can articulate why the resident's level of risk is high enough to warrant participation;
 3. The program or services is/are consistent with the resident's risk reduction case plan, and best fits the priorities of the plan compared to other available programs and services; and,
 4. The resident is or can be at the custody level required, and otherwise is eligible for transfer to and placement at the facility where the program or services is/are located.
- B. Whether or not a resident's case plan indicates Pre-Release Risk Reduction & Reentry programs or services, a resident can be referred to such programs or services for consideration.
- C. A referral shall be completed for any resident who is considered a likely candidate for the Pre-Release Risk Reduction & Reentry program or services.
1. The referral shall be entered into the web-based application by the resident's unit team counselor.
 2. Designated Reentry staff at each location shall regularly review all pending referrals and either approve or deny them, based on eligibility criteria and other applicable factors, within the web-based application. If a referral is denied, Reentry staff shall communicate the reason why to the resident's Unit Team counselor and collaborate to determine if a different referral is needed.
 3. The referral shall include the following information:
 - a. LS/CMI or WRNA score and profile;
 - b. Reason for the referral;
 - c. A description of why the resident should be given priority at the facility where s/he seeks to enroll in the Pre-Release Risk Reduction & Reentry program or participate in services;
 - d. A description of what courses within the program the resident needs to participate in based upon his/her risk profile and risk/need areas; and,
 - e. Any other relevant information that could impact the resident's eligibility and participation.

II. Transfer of Residents to Participate in Pre-Release Risk Reduction & Reentry Programs or Services

- A. Residents should be scheduled for transfer to a facility where a Pre-Release Risk Reduction & Reentry program or services is/are located, with sufficient time to complete the program, in light of the resident's release or parole eligibility date.
- B. If the resident cannot be transferred to a facility where a Pre-Release Risk Reduction & Reentry program or services is/are located, the Resident's case manager shall consider alternatives to meeting the resident's case planning needs.

III. Placement In and Removal from Pre-Release Risk Reduction & Reentry Programs or Services

- A. Before a resident participates in any pre-release risk reduction or reentry programs or services, the following shall occur:

1. An interview shall occur by a representative of the program or services and/or the resident's unit team counselor to determine the resident's readiness for the program;
 2. The resident shall sign whatever agreement is required by the program or service, if any, reflecting his/her willingness to participate, an understanding that s/he has no due process right to participate, and an understanding that participation is voluntary on the resident's part, but that if the resident agrees to participate, s/he must fully participate;
 3. In appropriate cases, victim services shall be notified, so that whatever notification to victims is required will occur.
- B. A resident may be transferred to a different facility if the resident's termination from a pre-release risk reduction and reentry program or services gives rise to the need for such a transfer.
- C. All transfers for pre-release risk reduction and reentry programs or services, either for placement of a resident in a program or services, or for return of a resident upon his/her termination from a program or services, shall be arranged through the KDOC Classification Administrator, in accordance with IMPP 11-103A.

IV. This IMPP must serve as final policy in all departmental facilities, and no General Orders shall be developed or implemented on this subject.

NOTE: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, residents, and residents and those entities that are contractually bound to adhere to them. They are not intended to establish State created liberty interests for employees, residents, or residents, or an independent duty owed by the Department of Corrections to employees, residents, residents, or third parties. Similarly, those references to the standards of various accrediting entities as may be contained within this document are included solely to manifest the commonality of purpose and direction as shared by the content of the document and the content of the referenced standards. Any such references within this document neither imply accredited status by a Departmental facility or organizational unit, nor indicate compliance with the standards so cited. The policy and procedures contained within this document are intended to be compliant with all applicable statutes and/or regulatory requirements of the Federal Government and the state of Kansas. This policy and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

REPORTS

None.

REFERENCES

IMPP 11-103A

HISTORY

04-25-23 Original

ATTACHMENTS

None.