

Article 1.--GENERAL ADMINISTRATION

44-1-101 Definitions.

(a) Institutional director. The institutional director is the principal administrator of a correctional institution.

(b) Unit supervisor. The unit supervisor is the principal administrator of a correctional unit.

(c) Correctional facility. Either a correctional institution or correctional unit.

(d) Correctional institution. A correctional institution is a correctional organizational entity operating within the department of corrections as an agency of the state of Kansas under a separate budget.

(e) Correctional unit. A correctional unit is any correctional organization entity providing direct services to inmates and operating as a function of the central office of the department of corrections within the budget of the department.

(Authorized by K.S.A. 75-5251, K.S.A. 1979 Supp. 75-5205, 75-5210, 75-5210(f); effective May 1, 1980.)

44-1-102 News media and public information.

(a) Each institutional director and each facility supervisor shall promulgate orders to establish the methods and system of dealing with the news media and public information for their institution or facility. Such order shall assure the efficient flow of accurate information to the public under circumstances consistent with and in a manner conducive to safety, security, and the recognition of the right to privacy.

(b) News media representatives may visit a correctional institution or facility with permission of the principal administrator. The use of the facility, personnel, inmates, or records in connection with the making of motion pictures, television documentaries and the writing of books, magazine articles, and syndicated columns shall not be made without the written approval of the secretary of corrections. Interviewing and photographing an inmate shall be allowed only with the inmate's written consent and liability waiver.

(c) Correspondence between the media and inmates is subject to the same guidelines and restrictions as are applicable to general correspondence and mail as established by the regulations of the secretary and the general orders of the institutional director or facility supervisor.

(Authorized by K.S.A. 75-5251, K.S.A. 1979 Supp. 75-5205, 75-5210, 75-5210(d) and (f); effective May 1, 1980.)

44-1-103 Public or educational visits and tours.

(a) (1) As part of an overall program of crime prevention and aversion, any institution or facility warden may develop a program, in cooperation with the courts and other agencies, to educate the public concerning the consequences of felony conviction and incarceration.

(2) Request for participation in this program may be made by the court or court services, school districts, state and local governmental agencies, criminal justice agencies, service organizations, and religious denominations. Participation by citizens may be by a group or by an individual. Adults and juveniles 10 years of

age or older may participate in this educational program. The number of participants in any group and the conditions and time of the program shall be at the discretion of the institutional or facility warden. Sponsoring agencies shall apply to the warden at least 10 days before the desired date of participation.

(3) No recordings by video or audio methods, including film and videotape, shall be made without the approval of the warden and the written consent of any person who is identifiable in the recording.

(b) The general public, groups, or individuals may tour an institution or facility only while escorted by appointed personnel. Tours shall be conducted only at times convenient for the staff and conducive to efficient operation of the institution or facility, and to the safety and security of the staff, inmates, and general public.

(c) No group or individual shall be permitted in the institution without the approval of the institutional or facility warden. While on the premises, the visitors shall be subject to the regulations of the secretary of corrections and the orders of the warden. All visitors shall be subject to search and fingerprinting at the discretion of the warden.

(Authorized by and implementing K.S.A. 75-5251, K.S.A. 75-5210; effective May 1, 1980; amended May 1, 1984; amended, T-44-1-25-99, Jan. 25, 1999; amended April 16, 1999.)

44-1-104 (Authorized by K.S.A. 75-5251, 75-5253; effective May 1, 1980; revoked May 1, 1981.)

44-1-105 Oaths, administration of; authorization and method.

(a) Those persons responsible for the conduct of investigations within the prison, including those persons acting as hearing officers in hearings regarding inmate discipline and transfers to mental health institutions, shall be authorized to administer oaths.

(b) Oaths shall be administered in a form and manner that is in accordance with K.S.A. 54-101 et seq.

(Authorized by K.S.A. 75-5210 and K.S.A. 75-5251; effective, T- 85-37, Dec. 19, 1984; effective, May 1, 1985.)